LPP
Local Pensions Partnership Administration

Phone: 0300 323 0260
Web: lppapensions.co.uk
Contact us: lppapensions.co.uk/contact-lppa

Request for Pension Estimate – Divorce

If you require financial details in respect of your pension, including a Cash Equivalent Transfer Value, for matrimonial proceedings, please complete and return the attached form as quickly as possible. This will give Local Pensions Partnership Administration (LPPA) your written authority to provide you (or your solicitor if you so wish) with all the pensions information necessary for these proceedings.

Please note that under the Pensions on Divorce etc. (Provision of Information) Regulations 2000, LPPA may also be required to provide similar information directly to the court if so ordered and certain information (excluding a valuation of your pension benefits) to your spouse if requested to do so.

Under normal circumstances, LPPA is required to provide the information to you within three months of receiving your request.

Please return the completed form to LPPA.

Once complete, please return the form to us using the Contact Us section of our website at www.lppapensions.co.uk, or post it to LPPA, PO Box 1383, Preston, PR2 0WR.

Notes

1. Divorce or annulment proceedings must have commenced under one of the following:

- Part II of the Matrimonial Causes Act 1973 or Part III of the Matrimonial and Family Proceedings Act 1984 (England and Wales powers in relation to domestic and overseas divorce, etc.) or;
- Part III of the Matrimonial Causes (Northern Ireland) Order 1978, or Part IV of the Matrimonial and Family Proceedings (Northern Ireland) Order 1989 (corresponding Northern Ireland powers), or;
- The Family Law (Scotland) Act 1985 or Part IV of the Matrimonial and Family Proceedings Act 1984 (corresponding Scottish powers)

If you wish to update your contact details, including a change of address, please use your online account via PensionPoint. To login or register please go to members.lppapensions.co.uk.

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This is an interactive PDF form. To complete this form, we suggest using the FREE Adobe Reader software. You can download Adobe Reader here.

WRITTEN CONSENT FOR VALUATION AND PROVISION OF INFORMATION IN CONNECTION WITH MATRIMONIAL PROCEEDINGS

Please complete the details requested, sign, date and return the form.

Full Name

NI Number

Date of Birth *(DD/MM/YYYY)*

The address to which you wish correspondence to be sent (for example, your home address) :-

Which scheme(s) do you currently contribute to?

LGPS	☐ Member	☐ Deferred Member	☐ Pensioner
FIRE	☐ Member	☐ Deferred Member	☐ Pensioner
POLICE	☐ Member	☐ Deferred Member	☐ Pensioner

☐ Have divorce or annulment proceedings formally commenced *(see note 1)* i.e. have you completed a 'Form A' for your solicitor?

The name and address of the solicitor acting for you :

☐ Do you authorise Local Pensions Partnership Administration to provide the solicitor named above with such pension information as he/she may request in relation to your benefits in the LGPS, Fire or Police scheme.

Information can be sent to either you or your solicitor. Please tick the relevant box.

☐ Please send details to my home address.

☐ Please send details to solicitor as above.

☐ I require the information as soon as possible and understand that there will be a fee payable in line with the enclosed schedule of charges. Please do not send payment at this stage, an invoice will be issued. Please tick if applicable.

If you are uploading this form to your PensionPoint account (via LPPA's online contact form), please enter you name and today's date in the boxes below to confirm that you are the authorised person to complete this form. If you are submitting the form to LPPA in the post, please include your written signature.

SIGNED

DATE *(DD/MM/YYYY)*

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Schedule of Charges – Pension Sharing on Divorce

Details	Cost	Method of Payment
Administration involved following the issue of a Pension Sharing Order	£741.52 Plus VAT	Fees to be invoiced to both parties in line with the split authorised by the court
Costs incurred where a Sharing Order has been made the subject of an application for leave to appeal out of time	Each case considered individually	Member/Solicitor will be notified that costs for dealing with inoperable orders will be passed on
Objections to an Order by the scheme (Onus is on the draftsman of the Order to ensure that it is correctly drafted prior to issue)	Each case considered individually	Member/Solicitor will be notified that costs for dealing with inoperable orders will be passed on
Charges made by an AVC provider to "Split" the AVC Fund	Total charge made by AVC provider	Deduction from the spouses AVC fund

- **Consumer Prices Index (CPI) increases will be added to any charges not yet due or remaining unpaid at the date the "Pension Sharing Order" takes effect if a period of more than 12 months elapses between supplying the basic information and the date the Order takes effect.**
- All charges will be increased in line with CPI in April each year.
- Where a Pension Sharing Order requires an apportionment of the charges, the Pension Fund will comply with any charging instructions in the Order. Full payment of the fee will be required before implementation.

PRINT FORM