

Age 65 Underpin

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Section A ~ Employee details:

Employer

Department

Title

Surname

Forename

Marital status

Date of Birth *DD/MM/YYYY*

NI Number

Payroll Reference

Does the employee have more than one pensionable employment?

YES

NO

(if "Yes" please complete a form for each employment)

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Section B ~ Pay for Pre 2014 pension benefits:

From Date (DD/MM/YYYY)

To Date (DD/MM/YYYY)

Please ensure that you are satisfied that this final pay period produces a higher figure than the two previous corresponding years.

Is the final pay period a previous corresponding year? YES NO

Section C ~ Final Pay Calculation:

Please ensure that you add a new record to confirm each change of contractual hours/and or weeks**, during the final pay period. Details from each record added will be auto populated in table below.

Leap Year? YES NO

Date from	Date to	No. of months	No. of days	Contractual hours	Full time equivalent	Contractual weeks** (Lancashire fund employees only ©)	FTE weeks (D)	Pensionable pay earned (monthly pay x months/days) (E)	FTE pensionable pay

No. of Months/Days should normally total 12 months.

Total of "Pensionable pay earned" £

Total of "Full Time Equivalent" pay (FTE) £

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Section D ~ Additional pensionable pay elements:

Element Pay received £

Element Pay received £

Full time equivalent (FTE) pay including elements (if applicable) £

Have elements been scaled up? YES NO

Actual FTE pay at date of termination £

Actual FTE pay at date of termination (normally this should be higher than or equal to the FTE pensionable pay total at termination unless the member terminated on a lower salary or pensionable allowances ceased).

Contractual hours per week at termination

Term time weeks at termination (if applicable)

Please ensure you provide a digital signature before submitting the form – [click here](#) for more information

SIGNED

DATE
(DD/MM/YYYY)

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Returning your completed form

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